

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**JULY 25, 2023**  
**5:00 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson  
**Staff Present:** Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne  
**Public Present:** Paul Brummer  
**Called to Order:** 5:00pm

**I. Public Comment A\***

**II. Administrative Reports**

A. Town Administrator's Report: Report prepared and presented by Michael Kuchta, placed on file by Unanimous Consent.

**III. Public Works**

A. Roads, Dock, Harbor: Nothing at this time.  
B. Parks: Nothing at this time.

**IV. Committees**

A. Planning and Zoning

1. Appoint Town Plan Commission Chair: Chair G. Carlson appoints Suellen Soucek for another term as TPC Chair, Motion to ratify, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

B. Zoning Board of Appeals

1. Appointment of Member for Term Ending 6/30/2026: Chair G. Carlson appoints Clayton Douglas, Motion to approve appointment, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.  
2. Appoint Alternate Member for Term Ending: None

C. Library Board Members

1. Appointment of Member for Term Ending 6/30/2026: Jessica Belt  
2. Appointment of Member to Fill Term Ending 6/30/2024: Mary Whittaker  
Motion to appoint Jessica Belt to the three-year term and Mary Whittaker to fill the one-year term, M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.

D. Comprehensive Plan Steering Committee

1. Contract with Northwest Regional Planning Commission for Comprehensive Plan Maps: Motion to approve contract for \$1,825, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

E. Public Arts Committee

1. Appoint Members for Term Ending 7/31/2025: Motion to appoint Mary Atmore and Madeline Rupp, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.
- F. Affordable Housing Advisory Committee
  1. Resignation of Member: Motion to accept the resignation of Lisa Sill, M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.
- E. Committee Minutes: just clarification discussion.

#### **V. Town Hall Administration**

- A. Budget Summary Report: Motion to accept the reports, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.
- B. Town Road Names Resolution #2023-0725 Amending Resolution #2019-0212: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- C. Private Road Names Resolution #2023-0725A Amending Resolution #2019-0212A: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- D. 2022 Financial Audit Information: The Town's auditors would like the Town to: update the capitalization policy, include line items in the budget for designated funds, and to have a separate debt service fund to handle the collection of taxes and repayment of all general obligation bonds and notes.
- E. Attachment 'C' to 2023 Compensation Resolution #2022-1227: Motion to approve, M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.
- F. Resolution #2023-0725B: Borrowing for Fire Truck and Budget Shortfall: Motion to approve borrowing \$417,596 as budgeted, A. Baxter/ M. Anderson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$571,763.70, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims for June in the amount of \$276,549.51, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the report showing a total of \$1,855,398.24 and a total available checking of \$391,967.76, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

#### **IX. Minutes**

- A. Regular Town Board Meeting July 11, 2023: Motion to approve with two small typos corrected in items II. H. and IV. A. 3., S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**X. Emergency Services:** None

**XI. Public Comment B\*\*:** None

#### **XII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the

completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with the Wisconsin Department of Revenue Regarding Ashland County

B. Claim against Ashland County pursuant to WI Statute 893.80(1d)(a)

C. Possible Lawsuit Against Ashland County

Motion to go into closed session, S. Brenna/ S. Dobson, 5 Ayes by roll call vote, Motion Carried. 5:27pm.

Motion to return to open session, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. 6:18pm.

### **XIII. New Agenda Items for Future Meetings**

A. Draft policy on documents considered in open session by any committee, board, or commission be available for public records requests

Also: fiscal capitalization policy updates, Town Administrator evaluation.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ S. Dobson, 5 Ayes, Motion Carried. Adjourned at 6:21pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, August 8, 2023. M. Montagne, Town Clerk.