

TOWN ADMINSTRATOR REPORT

4/22/25

1. COMPLETED ITEMS:

Submitted BCPL Loan Requests for \$800,000 and \$500,000
Reviewed and negotiated contracts for Harbor Project.
Prepared 2024 Annual Financial Report
Resubmitted BBTP ADA Project for Direct Appropriation Request
Submitted Direct Appropriation Request for new Ice Husky Rescue Windsled
Entered Progress Report and Reimbursement Request for the ESB Microgrid project.
Held Department Head Meeting with individual quarterly budget reports.

2. ONGOING:

Financial Working Group- Cash Flow Analysis.

Rewrite Personnel Policy Manual

3. UPCOMING:

Prep for Financial Audit

Prep for Board of Review Meeting May 27th

Negotiate recovery of overpayment of Room Accommodation Taxes from the Chamber.

Resurfacing of Tennis Courts

Early 2026 Budget Planning Process.

RECEIVED

APR 18 2025

Initial: dg