

TOWN ADMINISTRATOR REPORT

3/25/25

1. COMPLETED ITEMS:

Grant Writing Seminar

2. ONGOING:

Financial Working Group- Cash Flow Analysis.

Preparation for new Treasurer.

Loan Application BCPL.

MRF Schedule and Facility improvements.

ESB Microgrid project

Rewrite Personnel Policy Manual

3. UPCOMING:

Prep for Financial Audit

WTA Meeting March 24th. 2025

Department Head Meeting, April 10th.