

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY May 1st, 2025
4:30 p.m. at Town Hall and Live via YouTube
Approved Minutes

Commissioners Present: Michael Collins, Zach Montagne, Glenn Carlson (via Zoom), Evan Erickson Jr., Jay Wiltz, Mary Ross, Susan Widmar

Staff Present: Lauren Burtaux, Harbor Commission Secretary, Katie Kisner (via Zoom), Chief Administrative Officer

Public Present: Cal Linehan (via Zoom), Charley Brummer, Paul Brummer, John Carlson, Evan Erickson Sr.

1. Call to Order: Meeting called to order at 4:30pm.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A*: None.
4. Chief Administrative Officer Report – Katie Kisner: Motion by E. Erickson to put the CAO report on file, seconded by M. Collins, all in favor, motion carried.
5. Harbor Assistance Program Project Updates: Cal Linehan stated the ground break will possibly be July 15th, with 2-4 weeks of construction. Question of public/customer safety during the project. Both MIFL, LLC and the contractors will be cautious and aware of customers during the project.
6. Review Trek & Trail Lease: Discussion to increase the base rent and dates for the agreement. Motion by M. Ross to pass the updated lease to the Town Board for approval.
7. Newsletter Update: Nothing.
8. Advertisement for MAG Cards: Discussion on how to advertise. E. Erickson suggested putting it on MIFL's website.
9. Review Package Delivery Weight Limit Policy: Conversation on the misunderstanding of the policy that was put in place. *Not accepting packages that are 75lbs or more was never the intention. Consensus that MIFL's new package policy clarifies the 75lbs language.* Packages over 75lbs will be received by MIFL moving forward. *MIFL wants to put a policy section on their website.*
10. Schedule Strategic Planning Session to Discuss Management Agreement: Consensus the meeting will take place on Thursday, June 26th, AM timeframe, to be in closed session. Location and exact time to be determined.
11. Approval of Bills: Motion by Z. Montagne to approve the bills in the amount of \$101,085.25, seconded by S. Widmar, all in favor, motion carries.

12. Future Agenda Items: Trek & Trail Lease Agreement, Strategic Plan Session, HAP Update, Tariff Update, Amend 2025 Budget
13. Meeting Dates: Thursday, May 15th at 9am.
14. Public Comment B**:
 - a. Paul Brummer thanked the Commission for an afternoon meeting time. He asked the Commission to consider more than a 3% increase in Trek & Trail Lease.
 - b. John Carlson requested an open forum meeting for the public.
 - c. Charley Brummer asked for further advancement of posting the agenda.
15. Review of MIFL Management Contract: Motion by E. Erickson to go into closed session, seconded by Z. Montagne, seven ayes, motion carried. Meeting in closed session at 5:14pm.

Motion by M. Collins to come out of closed session, seconded by M. Ross, all in favor, motion carried. Meeting back in open session at 5:43pm.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session; it will reconvene in open session before adjourning.

16. Adjourn: Motion by E. Erickson to adjourn, seconded by J. Wiltz, all in favor, motion carried. Meeting adjourned at 5:15pm.

Respectfully submitted by Lauren Burtiaux, Harbor Commission Secretary.
Minutes approved with edits in italics on Thursday, May 15th, 2025.