

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY October 23rd, 2025**  
**9am at Town Hall and Live via YouTube**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Zach Montagne, Glenn Carlson, Evan Erickson Jr, Jay Wiltz, Mary Ross, Susan Widmar (joined at 9:15am via Zoom)

**Staff Present:** Katie Kisner, Chief Administrative Officer and Interim Harbor Secretary

**Public Present:** Cal Linehan(via Zoom), Robin Russell, Evan Erickson Sr.

1. Call to Order: Meeting called to order at 9am by Z. Montagne.
2. Roll Call: All members, staff and public present as listed above.
3. Public Comment A\*: Mary Ross received the contract between the Bayfield School District and Viking Motors. Robin Russell states that MIFL LLC is requesting the Harbor Commission write a letter to the Bayfield School requesting that teachers and staff show school ID for free transport. Evan Erickson Sr. recommends collecting a log of tenants at the North Shore rental and the shifts they worked.
4. Minutes – 10/6/25 & 10/13/25: Motion by G. Carlson to approve the 10/6/25 and 10/13/25 minutes as presented, seconded by M. Collins, all in favor, motion carried.
5. Chief Administrative Officer Report – Katie Kisner: The Harbor Commission has a new Money Market Account set up. 2025 Applefest ridership was up in all categories from 2024. Motion by G. Carlson to put the CAO report on file, seconded by M. Ross, all in favor, motion carried.
6. Harbor Assistance Program Project Updates: Cal Linehan will be meeting with Erika Kluetmeier and Rich Kula tomorrow to do a walk through of the HAP Ramp Project. MIFL LLC is still waiting on a change order price from Cooper Engineering. A reimbursement request will be submitted soon. G. Carlson requests that Cal find out from Erika the logistics of the Ferry Boat Program funds.
7. Consider Approval of 2025 Tariff Updates: G. Carlson recommended adding “Weekday work travel for Bayfield School Teachers and Staff with ID.” Motion to approve as amended by G. Carlson, seconded by E. Erickson, all in favor, motion carried.
8. Discussion on Legal Counsel to Draft Letter to Bayfield Harbor Commission: Consensus to not seek help from an attorney and for Z. Montagne to draft a letter to the Bayfield Harbor Commission. This letter is to include that the Harbor Commission supports the points that MIFL LLC’s attorney has made and would be happy to sit down to discuss the relationship.
9. Discussion on Request for XC Ski Trail on Middle Rd. Property: Motion by G. Carlson to allow Madeline Island Trails (MIT) to use the Middle Rd. property for a

XC trail and to place a temporary shelter for groomer storage, seconded by Z. Montagne, all in favor, motion carried.

10. Discussion on Student Policies for Part-Time Residents: Consensus to table this discussion for future meeting.
11. Authorize Chief Administrative Officer Travel: Motion to approve by G. Carlson, seconded by S. Widmar, all in favor, motion carried.
12. Approval of Bills: Motion by Z. Montagne to approve bills in the amount of \$187,429.96, seconded by G. Carlson, all in favor, motion carried.
13. Future Agenda Items: Discuss Middle Rd. Property's Buildings, Discussion on Student Policies for Part-Time Residents, 2026 Budget Update
14. Meeting Dates: Monday November 10<sup>th</sup>, 2025 @ 4:30pm.
15. Public Comment B\*\*: Cal Linehan states that the Madeline is now online. Some of the issue is resolved but he will have a better recommendation in the spring. The La Pointe is next to go offline for basic maintenance before winter. A heated space for all passengers is a priority.
16. Review Job Description(s) for Secretary and CAO Positions: Motion by G. Carlson to go into closed session, seconded by Z. Montagne, roll call vote, 7 ayes, motion carried. Meeting in closed session at 10:04am.

This meeting, upon duly made motion, may go into closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(c). If the Commission goes into closed session, it will reconvene in open session before adjourning.

#### 17. Review of MIFL Management Contract

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Commission goes into closed session, it will reconvene in open session before adjourning.

Motion by G. Carlson to go back into open session, seconded by M. Collins, all in favor, motion carried. Meeting in open session at 10:44am.

18. Adjourn: Motion by M. Collins to adjourn, seconded by J. Wiltz, all in favor, motion carried. Meeting adjourned at 10:44am.

Respectfully submitted by Katie Kisner, Interim Harbor Commission Secretary, Thursday October 23<sup>rd</sup>, 2025.

Minutes approved as presented on Monday, November 10th, 2025, K.Kisner.