

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING**

**July 22nd, 2025**

**5:00PM at Town Hall**

Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Aimée Baxter, Supervisor Mike Anderson, Supervisor Samantha Dobson, Supervisor Sue Brenna

**Staff Present:** Town Clerk Alex Smith, Public Works Director Pete Wiggins, MRF Interim Supervisor Evan Erickson (via zoom), Town Administrator Max Imholte, Zoning Administrator Rich Kula, Ambulance Director Sarah Schram (via zoom)

**Public Present:** Steve McHugh, Paul Brummer, Charley Brummer

**Call to Order: 5:00 PM**

**I. Public Comment A\***

Paul Brummer stated the library position health insurance would be roughly \$1,935 per month which would be \$23,223.00 per year.

Micaela Montagne submitted a letter regarding the library position and benefits that was read aloud by Glenn Carlson. Please see attached.

Glenn Carlson stated he heard from Senator Baldwin's office that the Senators Appropriations Bill included 1.5 million dollars for the Big Bay Town Park Accessibility Project, and it will now go to Congress for approval.

Pete Wiggins mentioned that Matt Herriott received his CDL on the 15<sup>th</sup> of July.

**II. Administrative Reports**

A. Town Administrator's Report:

Prepared by Max Imholte. Placed on file by unanimous consent.

**III. Public Works**

A. Material Recovery Facility (MRF)

1. Purchase Order for Trash Compactor Replacement (2025-17):

Motion to approve the purchase order for Trash Compactor Replacement in the amount of \$29,265.00, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

2. Purchase Order for 8 Tires on Woodstock (2025-18):

Motion to approve the purchase order for 8 tires on Woodstock truck in the amount of \$3,702.00, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**IV. Committees**

A. Committee Minutes: Placed on file by unanimous consent.

B. Harbor Commission

1. Approve Extension of Harbor Commission Loan payback date to 8/15/25:

Motion to approve the extension for the Harbor Commission Loan payback date to be no later than August 15<sup>th</sup>, 2025, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**C. Planning and Zoning**

**1. Conditional Use Permit for McHugh:**

The Town Board discussed the Town Plan Commission's recommendation of conditions for McHugh's CUP. The Town Board agreed on the following modifications to the conditions; limited to 2 (non-amplified) performing musicians at one time, limit music to one night a week, Monday being the night of week for music unless the owner provides written notice to the Zoning Administrator (At least 7 days in advance of a different night), no outdoor music, termination of CUP upon sale of property, repeated customer parking on Benjamin Boulevard will indicate that this condition has not been satisfied, in addition to the requirements of section 6.4 c. of the zoning ordinance.

Motion to approve CUP with revised conditions, G. Carlson/S. Brenna/5 Ayes, Motion Carried.

**V. Town Hall Administration**

**A. Budget Summary Report:**

Motion to approve the Budget Summary Report as submitted, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

**B. Approve La Pointe Construction Contract:**

Motion to approve the contract with La Pointe Construction for electrical services, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

**C. Review and Approve Contract with Wellspring for Cemetery Cleaning:**

Motion to approve the contract with Wellspring Landscapes for chapel cleaning, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

**D. Hire Short Term Rental Administrator:**

Motion to hire Katey Abbott as Short- Term Rental Administrator at \$25/hr not to exceed 600 hours, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**E. Authorize TA to negotiate terms for a one-year contract with interim UDC inspector:**

Motion to authorize the Town Administrator to negotiate terms for a one-year contract with Steve Schraufnagel, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

**F. Approve Health Insurance for Librarian Position:**

Motion to approve health insurance in 2025 in the amount of \$10,590.00 for the library position, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**VI. Vouchers**

**A. Town of La Pointe:**

Motion to approve the town vouchers in the amount of \$40,049.36, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

## **VII. Alternative Claims:**

Motion to approve the alternative claims in the amount of \$5,456.95, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

## **VIII. Treasurer's Report:**

Motion to approve the treasurer's report as submitted, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

**IX. Minutes:** No Town Board minutes presented for approval.

## **X. Emergency Services**

### **A. Ambulance**

1. Review Sarah Schram's Position Change to Parttime Ambulance Director/EMT

The Town Board reviewed the proposal from Sarah Schram. No action was taken.

## **XI. Public Comment B\*\*:**

Paul Brummer commented on the cost of the insurance for the library position, and possible future cuts. He also offered to become a member of the Town Plan Commission to help approve Conditional Use Permits.

Steve McHugh thanked the Town Board for approval of the Condition Use Permit for his home studio.

## **XII. Liquor Licenses**

### **A. Non-Intoxicating Beverage License**

1. MrBurtaux LLC/Firefly Cafe and Market:

Motion to approve the non-intoxicating beverage license, S, Brenna/A. Baxter, 5 Ayes, Motion Carried.

## **XIII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

### **A. Petition with Ashland County Circuit Court case Regarding Ashland County Tax Levy**

### **B. Sargent Claim vs Town of La Pointe**

No new updates. No closed session.

## **XIV. New Agenda Items for Future Meetings**

Minutes

Liquor License

Special Event Permit for Marathon

Ambulance Position Change Request

**XV. Adjourn:** Motion to adjourn, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

**Submitted by Town Clerk, Alex Smith.**

**Approved with addition to Public Comment B, 8/12/25.**